

GENERAL DATA PROTECTION OFFICER
TRAINING AND CERTIFICATION

WISELEARNER

WHAT IS GDPR?

- GDPR is the biggest change to data protection regulations in two decades and is a major challenge for many businesses. GDPR compliance is not just about the business.
- It is also essential that all employees are educated and understand the importance of securing data in an increasingly complex world.
- This course enables you to develop the necessary knowledge, skills and competence to effectively implement and manage a compliance framework with regard to the protection of personal data
- GDPR compliance is not just about the business.

BENEFIT OF GDPR

- Understanding common privacy terminology and the common privacy principles
- Understand privacy safeguarding requirements
- It's essential for businesses to invest in General Data Protection Regulation Software that will enable them to collect and organise data into one centralised location, and then ensure this location is backed-up and secure in hosted servers like Microsoft Azure
- General Data Protection Regulation compliant is that organisations will have a higher level of IT Security compared to previous years.
- Be confident that you have the capability to protect the personal information and meet stakeholder expectations
- Protect an organization's reputation
- Encourage continuous professional development across your organization
- Build customer trust.

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WHO SHOULD ATTEND?

- Information Security Professionals
- Compliance Officers
- Data Protection Officers
- Risk Managers
- Privacy Managers
- IT Security Professionals

LEARNING OBJECTIVES

- Differentiate between personal data and sensitive personal data
- Learn how to manage a team implementing the GDPR
- Recognise why data protection is important
- Acquire the expertise for analysis and decision making in the context of personal data protection
- Identify the key requirements of the Data Protection Act 1998 and the principles of data processing
- Outline the need for registration with the Information Commissioner
- Explain how to deal with data access requests
- Gain the knowledge and skills required to advise organizations how to manage personal data
- Acquire the necessary expertise to support an organization in assessing the implementation of these new requirements.



COURSE CONTENTS

Data Protection Policies and rights of the data subjects

- Definitions
- Personal data
- Legitimate grounds and purpose limitation
- Fundamental principles and Initiating the GDPR Implementation
- Understanding the Organization and Clarifying the Data Protection Objectives
- Analysis of the Existing System

Roles of the Controller, Processor and Data Protection Officer (DPO)

- Roles of the controller and processor
- Role and responsibilities of a DPO

Planning for compliance - privacy compliance frameworks and gap analysis

- Leadership and approval of the GDPR Compliance Project
- Demonstrating compliance with the GDPR
- Lawful Processing - rights and consent

Data Protection Impact Assessment (DPIA)

- Criteria for a DPIA
- Steps of a DPIA

Data breaches, notification and incident response

- Monitoring, Measurement, Analysis and Evaluation
- GDPR requirements with regard to the personal data breaches
- Requirements for notification

EXAM INFORMATION

- Exam Duration - 120 Minutes
- Exam Pattern - MCQs & Descriptive
- Exam Method - Paper Based
- Exam Pass Mark - 70%
- Exam Result - Participant can expect exam result in 2 working days.

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